

Model publication scheme 2016

Darwen Healthcare, Darwen Health Centre, James Street West, Darwen, BBE 1PY

Information available from The Practice Manager, At the above address
Tel. 01254 226691, Fax 01254 226689, Email ann.neville1@nhs.net

Under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do (Organisational information, structures, locations and contacts) This will be current information only	Hard Copy of Practice Leaflet available from the practice or call in person, on visit our website at www.darwenhealthcare.co.uk or telephone 01254 226691 Or Email the Practice Manager ann.neville1@nhs.net Or Practice Website www.darwenhealthcare.co.uk Or NHS Choices Website http://www.nhs.uk/Service-Search	Nil
Doctors in the practice	As above	Nil
Contact details for the practice	As above	Nil
Opening hours	As above	Nil

Other staffing details	As above	Nil
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Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)	How the information can be obtained	Cost
Total cost to the CCG of our contracted services.	Available upon request from NHS England	Not Known
Audit of NHS income	Available upon request from NHS England	Not Known
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)		
Current and previous year as a minimum		
Plans for the development and provision of NHS services	Available upon request from the Practice Manager Or Practice Website www.darwenhealthcare.co.uk Or http://www.gpcontract.co.uk/browse/p81051	Nil
Class 4 – How we make decisions (Decision making processes and records of decisions)		
Records of decisions made in the practice affecting the provision of NHS services	Available upon request from the Practice Manager	Nil

Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) Current information only	How the information can be obtained	Cost
Policies and procedures about the employment of staff	Available upon request from the Practice Manager	Nil
Internal instructions to staff and policies relating to the delivery of services		Nil
Equality and diversity policy		Nil
Health and safety policy		Nil
Complaints procedures (including those covering requests for information and operating the publication scheme)		Nil
Records management policies (records retention, destruction and archive)		Nil
Data protection policies		Nil
Policies and procedures for handling requests for information		Nil
Patients' charter		Nil
Class 6 – Lists and Registers Currently maintained lists and registers only		
Any publicly available register or list	http://gpcontract.co.uk/browse/p81051	Nil
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public) Current information only	How the information can be obtained	Cost
The services provided under contract to the NHS	Hard Copy of Practice Leaflet is available from the practice or , call in person or telephone 01254 226691 Or Email the Practice Manager	Nil

	ann.neville1@nhs.net Or Practice Website www.darwenhealthcare.co.uk Or NHS Choices Website http://www.nhs.uk/Service-Search Or Bwd CCG	
Charges for any of these services	Available upon request from The Practice Manager	Nil
Information leaflets	Available upon request from The Practice Manager Or Practice Website www.darwenhealthcare.co.uk Or NHS Choices Website http://www.nhs.uk/Search-Search	Nil
Out of hours arrangements	Available upon request from The Practice Manager Services provided by initially by contacting 111.	Nil